

# e-billing

## Services from Saturn27 - The Partner of Choice

Saturn27 is an independent global technology consulting firm providing technology and strategic consulting services to law firms, corporate legal departments and professional services firms. Saturn27's consultants have been assisting UK and Overseas law firms with their implementations of e-billing for several years and have developed unique methodologies that ensure these projects are successful.

### Our core areas of expertise are:

- Practice Management Implementations
- Business Process Integration
- Business Intelligence
- Office Innovation
- Customer Relationship Management

### Our core skill set includes:

- Project Management
- System Design & Configuration
- System Upgrade & Data Migration
- Custom Programming
- Report Writing
- Training

### Our Team

We are an interdisciplinary team of accountants, project managers, process specialists, system engineers and software specialists. Our team have either worked within legal firms or have provided solutions to legal and professional organisations. The directors of Saturn27 comprising of Lindsay Barthram, CEO, David Gallagher, COO and Tim Spriggs, Commercial Director have over 60 years experience in the legal arena.

### Our clients

Clients we have worked with to support their specific e-billing requirements include:

- Eversheds LLP
- CMS Cameron McKenna
- Berwin Leighton Paisner LLP

### e-billing

Saturn27's detailed understanding of law firm time and billing applications and the current business processes around billing have enabled our consultants to develop a step-by-step implementation strategy for e-billing that works every time. Implementation of e-billing can touch on a number of functions such as business development, matter inception, revenue control and the legal teams themselves. Therefore our approach is designed to ensure that the implementation follows existing processes as far as possible and causes the least amount of disruption.

On the technical side, our consultants will work closely with a firm and guide them through the decision making process around how to capture and store the additional fee earner, client, matter and transactional data required for e-billing. We also advise on best practices on converting existing coding structures to UTBMS code finally developing the correctly formatted out file for transmission (typically LEDES 1998B, 1998BI, 2000). This technical part of the project is often achieved in between 5 and 10 days of our time depending upon complexity and the current configuration.

However, it is not only the technical aspect of producing ASCII or XML files that firms need help with. Decisions need to be made on the operational aspects of e-billing. Will this be a centralised or decentralised function? Who has responsibility for capturing of additional data, for the uploading of files? Who ensures the quality of billing data is maintained and deals with any rejections? What training is required for our legal teams? – (as one client put it, "help our lawyers write narratives that clients will rush to pay!") Again, Saturn27 has been able to bring our unique experience to bear on helping law firms make the right choices for these operational matters.

If you would like to arrange a meeting with one of our specialist consultants to discuss your own project, or would like to learn more about our e-billing consultancy services, please contact us.

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